

March 15, 2011
Noon
Newport, Oregon

The City of Newport Airport Committee met on the above date in Conference Room A of the Newport City Hall. Present were Richard Larson, Mark Watkins, Jim Hawley, and Curt Fewkes. Also in attendance were Airport Director Gene Cossey, City Manager Jim Voetberg, City Recorder/Special Projects Director Peggy Hawker, Mayor Mark McConnell, and Councilor Jeff Bertuleit. Also in attendance were Chip Norman and Dave Morgan.

APPROVAL OF MINUTES – JANUARY 25, 2011

MOTION was made by Fewkes, seconded by Larson, to approve the minutes of the meeting of January 25, 2011. The motion carried unanimously in a voice vote.

AIP PROJECT STATUS

Cossey reported that the AIP project is going well; the beacon is working; and there have been some delays waiting for equipment. He added that most of the sign faces have been replaced, and that the remaining few require a runway closure. He reported that the regulator has been installed. Watkins asked about the list of repairs recommended by the FAA. Cossey reported that every airport has certain obligations to the FAA, and that the inspector found some items that he was not happy with during the last inspection in September. Watkins requested a copy of the list of FAA-recommended repairs. Cossey stated that the items identified by the FAA are being corrected.

FLYONP MARKETING CAMPAIGN REVIEW

Cossey reported that work is continuing with the marketing program. He noted that SeaPort Airlines is now selling vouchers. He stated that feedback is showing awareness of the service. Watkins asked who was paying for the print material, and it was noted that it is a part of the COII monies that were dedicated to marketing. McConnell noted that he is working with the local lodging community for donated rooms for the SeaPort pilots. He stated that one round trip ticket is given to the lodging establishment providing five room nights.

DIRECTOR'S REPORT

Cossey reported that the power to the AWOS system is broken somewhere, and that E2 Electric is trying to identify the problem. The equipment is running off a generator now. Watkins asked who is certified to work on the AWOS system. Cossey reported that the city has a maintenance contract with VAISALA, the equipment manufacturer, and they are called when there is a problem.

Cossey reported that the airport sold 5,268 gallons of Jet A last month, and 746 gallons of avgas. He noted that a smart card system has been installed for self-serve fueling, and there is a ten percent discount with a minimum of \$200 on the card. Watkins stated that he was informed that Cossey is not certified to fuel airplanes, and asked why. Cossey noted that he is busy with other airport issues.

Bertuleit asked what is planned for the upcoming AIP project. Cossey reported that sign bases, a new emergency generator, and miscellaneous enhancements are planned. Cossey also discussed the remarking of the approach to runway two.

Bertuleit asked whether water and sewer stubs to the airport could be included in an AIP project, and Cossey reported that this type of infrastructure is ineligible; and that improvements must be directly related to aviation.

Watkins asked about Airport Development Aid projects. Cossey noted that this was the precursor to the AIP projects.

Bertuleit asked whether an expansion of the fuel farm was eligible, and Cossey reported that it was ineligible. Larson asked whether emergency planning/preparation qualified for AIP grant funding, and Cossey noted that it did not qualify.

Cossey added that some infrastructure projects could be applied for if ConnectOregon IV funds become available.

Larson stated that he would like to see a monument sign at the airport entrance. Cossey noted that this is an issue of funding. He added that a lighted sign about the SeaPort sign could be an option, although a monument sign would be a better option.

Watkins addressed the issue of bringing the NOAA aviation fleet to Newport. Cossey stated that he would work with NOAA to determine the hangar needs. Watkins stated that if NOAA is serious about bringing its aviation fleet to Newport that this should be a top priority. Watkins reported that he has the telephone numbers of NOAA officials. Cossey will continue to follow through with NOAA. McConnell reported that NOAA's use of SeaPort Airlines is minimal. Cossey will report to the Airport Committee, at its next meeting, on discussions with NOAA regarding the relocation of the aviation fleet to Newport.

Cossey reported that the Tillamook Air Museum is considering relocation.

McConnell reported that the Planning Commission discussed the renaming of a portion of 84th Street as C.N. Winningstad Way, and that the vote ended in a tie. He suggested that Airport Committee members talk with the Planning Commissioners regarding the reasons for their individual votes. He noted that the monies to change the signs would come from the city.

Watkins asked whether the SeaPort contract, limiting the carrier to no greater than nine-seat aircraft, is due to the airport's Part 139 certificate. He asked about the status of the Part 139 certificate, and Cossey reported that it is fine. Watkins asked whether the certificate would need to be upgraded to accommodate larger aircraft. Cossey reported that the FAA would need to look at the request to accommodate larger aircraft, and that this would require coordination and at least three months to process.

MOTION was made by Watkins, seconded by Larson, to move the meeting times to 2:00 P.M. The motion carried unanimously in a voice vote.

A discussion ensued regarding procuring an additional courtesy car. Voetberg reported that the Police Department plans to request two new cruisers in the upcoming budget, and if approved, one the cars being replaced could be used as an additional courtesy car. Cossey noted that insurance and maintenance are ongoing costs of the courtesy cars.

Chuck Norman and Dave Morgan introduced themselves. Norman indicated that he had worked for SeaPort until being laid off last Friday. Dave Morgan reported that he reports for newslincolncounty.com.

ADJOURNMENT

Having no further business, the meeting adjourned at 1:55 P.M.